

Lincolnton Middle School

Honest Communication, Accountability, Hard Work, Compassion



“Success for all”

SIT Minutes: January 10, 2024

| Agenda Item | Details | Minutes |
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| SIT | Welcome back! | Reminder: SIT meetings and Staff meeting dates have been changed and the updates are posted in “The Hub”. |
| SIP | C3.04 -overdue indicators D1.02 - overdue indicators | C3.04 - 1. <ul style="list-style-type: none">● Share “The Hub” with teachers new to LMS● Include information here that can also be found in the Handbook<ul style="list-style-type: none">○ How to set up Gradebook○ PBIS documents○ Cost of lunch○ Information regarding the copiers and copy account resources 2. <ul style="list-style-type: none">● Move to March for the second round of observations. 3. <ul style="list-style-type: none">● Move to March - reflect on mid-year PDP |

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| | | <p>D1.02 -</p> <ol style="list-style-type: none"> <ul style="list-style-type: none"> Move to May - incorporate information from ILTs <ul style="list-style-type: none"> Move to May - Instructional Needs form <ul style="list-style-type: none"> Ongoing - Rhyne and Collichio meet every other Friday to review budgets, review spending, discuss needs (Middle School conference, Leader in Me, etc.) |
| SIT Advisory Items | <p>This was on last month's SIT agenda/ minutes- adding here in case Henderson or Pruitt want to include further info. Pruitt will create a calendar to show weekly focus on PLC meetings which will now alternate with a "formal" team meeting. More information will be shared.</p> <p>Next year - Look at ways to incorporate vertical alignment opportunities during the day.</p> <p>W.I.N Time - January 2024 (Pruitt sent out info this week- feedback, questions, praise, concerns/)</p> <p>Data Dive during Grade Levels Jan 18th with Pruitt/Admin- discuss Check In data</p> | <p>Content PLC and Team PLC will alternate during the months of February thru June. Allison will change the calendar and update The Link to reflect the change in focus for the PLCs.</p> <p>Vertical Alignment - Consider a half day planning day next year.</p> <p>W.I.N. - All new students have been placed at this time. There may be changes as students need/focus change. Quiz Bowl will meet during this time.</p> <p>Data - Sharing results at grade level (Jan.18) - look at areas to celebrate and areas for improvements.</p> |
| Professional Development | <p>Leader in Me- 7 Habits whole staff training feedback</p> | <p>Allison - "So proud of staff", "Teachers have taken it and owned it", "Not something adding to our plate, shifting mindset", "Thank you again for being so attentive and so engaged - Patrice LOVED us!"</p> <p>Core 1 Training: Mandatory - March 5th</p> |

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| Upcoming Dates | <p>Jan 17, 18, 19 PBIS Success Celebrations 8:00-8:30</p> <p>Battle of the Books Competition on March 1st.</p> <p>Leader in Me Core 1 Training will be on March 5th and will be for all staff.</p> | <p>PBIS Success Celebrations</p> <ul style="list-style-type: none"> • 8th Grade: January 17th • 7th Grade: January 18th • 6th Grade: January 19th <p>Battle of the Books Competition on March 1st.</p> <p>Leader in Me Core 1 Training will be on March 5th and will be for all staff.</p> |
| Family Nights | <p>Wednesday Feb. 21st</p> <p>Theme: Family Game Night with pizza dinner</p> <p>Make sure you are discussing with your grade levels</p> | <ul style="list-style-type: none"> • Games hosted by Teams • 4-6 pm • Create a spreadsheet to list all games being played throughout the building. (Hovis) |
| Title I Updates | <p>Comprehensive Needs Assessment- (to be reviewed this month) CNA has been replaced with PEAR document.</p> | <p>Reviewed PEAR document outlining LMS strengths, areas for improvement and anticipated outcomes.</p> |
| Issues/ Concerns | <p>No issues or concerns submitted</p> | |
| ShoutOuts/ Feedback | | <p>To: Denise Harrison for keeping me in pencils and ATTEMPTING to keep me organized! (From Gann)</p> <p>To: Janet Jones, Julie Lyles, Ashley Todd, Hannah Tibbs, Rachel Tallent, Stacy McClain and Sarah Newton for always filling out my forms on time!! (From Gann)</p> <p>To: James Allison for his positive attitude about driving the bus and while interacting with students and staff. His willingness to jump in and help where needed is greatly appreciated!</p> <p>To: Ashley Todd for taking classes to get her bus certification!</p> |

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| | | <p>To: Amber Willard for all that she was able to do to make the basketball tournament a success!</p> <p>To: The Safety Action Team for all the tree trimming and clearing debris. Special thanks to Chad Hull, Thomas Smith and Janet Jones who attended PD, cleaned up around LMS for the Team and then worked the tournament on Friday.</p> <p>To: Julie Lyles for working the clock during the tournament!</p> <p>Thank you to all who were recognized for their contributions to LMS and to those who took the time to praise their colleagues.</p> |
| Open Floor Items | | <p>Teacher Working Conditions Survey (TWC) will be coming in March. The tool has changed, honest responses are still expected. Some confusion mentioned in terms of school vs district reflection when completing the last survey.</p> <p>Goal: Cleaning out the closets in the grade level workrooms to make supplies more readily available on each hallway rather than the cabinets in the office workroom or other designated location. Some books may be discarded or repurposed - additional information about this process will be forthcoming.</p> |
| Closing | | <ul style="list-style-type: none"> ● SIT representatives for each grade level can review items on the agenda more |

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| | | <p>in-depth if there are additional questions prior to the Staff Meeting.</p> <ul style="list-style-type: none">● If you need supplies, ask. There may be resources available in the building you just may not know where they are located.● “Thank you for all that you do to support the students at LMS!” |
| Next meeting | February 7, 2024 | |

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[December SIT notes](#)